**Friends of Porter Ranch Community School Booster**

**Meeting Minutes**

**August 4, 2020**

**In Attendance:**

* + - Evan Press – President/Director
    - Tal Almany – Vice President/Director
    - Kelly Markgraf – Secretary/Director
    - Christine Soderlund – Director
    - Alice Lee – Director
    - Kristi Matassa – Director
    - Ashlee Rose - Director
    - Arezo Abedi – Director
    - Fabiola Karls – Director
    - Jennifer Bergman - Director
    - Khandha Packirisamy – Director (late arrival)
      1. **Call to Order:**
* Christine called to order on 3:04 pm on August 4, 2020 via Zoom meeting
* Confirmation of quorum reached
  + - 1. **Principal Report – Mr. Demirjie**
* Agreement reached with LAUSD and the teacher union. Awaiting vote to confirm no changes to the agreement.
* Will be scheduling informational meetings via Zoom on August 12th. Grades will be grouped based on Zoom meeting participant limitations.
* Middle school orientation will be held on August 13th and will be by grade level.
* On the topic of devices, there was a process issue within the Remedy system, where the asset tags for the PRCS laptops were not entered. To remedy, PRCS families will need to provide the laptop serial numbers to the school in order to secure continued use and access to LAUSD resources. Currently, 64 parents have requested new devices, so Mr. Demirjie is working with a district IT resource to address.
* 2019-2020 8th grade laptop collections occurring will occur on August 8th and 12th.
  + - 1. **Treasurer Report**
* Introduction of Connie as bookkeeper
* Review of the budget established prior to remote learning announcement for Fall semester
* Jen White and Ms. Amighi summarized known budget items that can be removed:
* Scholastic News to be wholly removed ($3500)
* Dance & Theater Programs
* Reducing dance budget from $17,530 to $16,570
* Reducing theater from $19,930 to $18,970
* MS Laptops + carts to be wholly removed ($27,861)
* Jen White summarized new budget request:
* ComputerWise budget request is doubled to $22,575 x 2 = $45,150 (prior estimate was for 1st semester only and mistook for year-long estimate)
* Teacher aide discussion around the expense of $100K annually and with the new remote learning environment, the need to understand what the 10 aides will be doing to support the children directly.
  + - 1. **Learning Academy Updates**
* Ms. Amighi:
* Budget items:
* Laptop budget request cancelled
* Digital licenses: Kahoot licensing will be $2246/year or less for MS and ES
* Digital licenses: BrainPop no longer needed to be wholly removed ($1,895)
* Digital licenses: Pear Deck $149.99 per teacher, school site $3000-$3300
* English: TurnItIn $5 per student. $3,200 ($200 increase)
* Discussion around essential use of these programs versus what the district will be providing to PRCS (NearPod was LAUSD tool)
* Christine motions for additional $200 for expense of TurnItIn, making the English department expense $3200 and affirming that LAUSD is not offering a similar application in functionality at no cost, Tal Almany seconds, all approved, no abstentions.
* Kahoot is currently free. Need confirmation cost at different tiers. Agreement to use it until it is no longer offered at no cost and revisit the board to revisit at that time to consider approval of expense. Ms. Amighi has asked for a quote for 15 teachers instead of whole school quote at $2246.
* Holding on Pear Deck approval so we can understand functionality differences and cost benefit. Teachers indicated there is a socioemotional component that makes Pear Deck superior to Nearpod.
* Mrs. White:
* Budget items:
* Digital licenses: BoomLearning – K & 5th $70 total
* Digital licenses: Lexia for K-3rd language arts for intervention and RSP
* Digital licenses: Dreambox for 2nd and 3rd grade math for intervention and RSP
* Other considerations: TeachersPayTeachers.com (TPT) for K, 1st, 2nd, and 5th allowance
* Screencastify - $29 per teacher utilize videos in instruction, for a total of $116 (it is provided by LAUSD for MS, but not ES)
* Kami – 2nd – 5th grade - $6/student can digitize workbooks and use annotation on their device and submit it to the their teacher
  + - 1. **Committee Reports**
* **GIFT:** Working on letter and pamphlets. Need to be ready for on-site Grab n Go days – August 24th – 28th.
* **Golf Tournament:** Evaluating options for doing a tournament in the fall since golf courses are open.

1. **Next Board Meeting of 2020-21**

* Moving meetings to 3:00 pm on Tuesdays going forward
* Next booster meeting is Tuesday, September 1st at 3:00 pm

1. **Adjourned 5:37 pm**