**PRCS-Booster**

**Meeting Minutes**

**December 4th, 2017**

1. **Call to Order:**
* Michael Ward called to order on 7:55am on 12/04/17
1. **Meeting Minutes:**
* Motion to approve November meeting minutes by David Balen, Evan Press seconds, unanimous approval
1. **Principal’s Report**
* Given by Mary Melvin
	+ Working on signs for the school… MPR, library, etc. to make it easier to find buildings around the school
	+ PAW Print… journalism class in Middle School putting the paper together for the school
	+ Parking… working on a solution to try to get parking for board members
	+ 5K… need to make a decision if we are going to move forward
1. **Academy Updates:**
* Given by Azita Amighi
	+ Review of budget…
		- Need to finish field trip matrix to verify what field trips are paid for by PTA, Booster, and Student Body
		- Continue to look into bigger ideas to fund for future in Middle School
		- Interested in purchasing printers to go with the laptop carts to make it easier for students to print… Christine motions to approve $1,200 to spend on 10 printers, David seconds, unanimous approval
	+ Need to work on enhancing elective classes for Middle School students
1. **Treasurer’s Report**
* Given by Amy Kwon
	+ Over $300K raised by GIFT
1. **Committee Report:**
* Corporate sponsorship update given by Kelly Markgraf
	+ Need to order mesh banners to survive the winds
* Website update given by Kandha
	+ Very basic, going to continue to improve content
1. **Golf Update:**
	* Letters to go out to parents
	* Save the date cards to go out once the contract is finalized
2. **Old Business:**
* Playground… waiting for documented letters saying we are approved to write the check and sign the contract with the design company
1. **New Business:**
* Give PTA $500 grant to be given from money through corporate match
* Jogathon/5K… have not found someone to chair the event
1. **Adjournment:**
* At 9:16am by Michael Ward